



Dear Non-Profit:

IGNITE, the Rockford Region's Young Professional's group has recently re-organized how we partner with our local non-profits. In the past, our organization selected 4 non-profits to work with throughout the year. We split our time amongst the organizations evenly giving each non-profit 3 consecutive months of help. In hopes of increasing our volunteer numbers as well as expanding volunteer opportunities available for our members, we have reorganized our GIVE program.

During 2012, IGNITE plans to partner with 6 non-profit organizations each for a one-time opportunity. Our hope is that we will be able to introduce our members to more organizations in a more organized fashion with our new process. We will be accepting applications for the 6 open slots throughout the year but we do encourage non-profits to apply as soon as possible for the best chance of selection. When agreeing to work with these non-profits, IGNITE will do everything in our power to secure the agreed upon number of volunteers for your opportunity. In times that we are not able to fill all open slots, we will notify you no less than one week before the volunteer opportunity date.

Beginning in 2012, only the 6 opportunities that the GIVE Team has chosen will be advertised directly to our members. In doing this, we are hoping that members will be able to truly concentrate on the opportunities we have provided for them which should yield higher participation rates and overall volunteer satisfaction. By streamlining our process, we hope to provide a better overall experience for both the non-profit as well as IGNITE members.

Enclosed is our new GIVE volunteer opportunity application form. Any local non-profit is welcome to apply regardless of their involvement with the previous IGNITE Non-Profit of the Quarter program.

If you have any questions, please contact the GIVE Team and they will be happy to assist you! Their contact information is below. For further information on IGNITE, please feel free to visit our website (www.igniterockford.com) or Like us on Facebook (IGNITE Rockford)!

The GIVE committee is excited to give back! Our committee is dedicated to our mission to better our region by lending our time and talent to improve where we live, work and play. We hope to create meaningful partnerships within our community.

Thank you for your interest! We look forward to working with you!

Sincerely,

Melissa Schraiber & Sam Bowers,
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IGNITE 2012 Non-Profit Partnership Application

IGNITE welcome any local non-profit to apply for partnership with IGNITE for a single opportunity in 2012. IGNITE plans to partner with 6 non-profits throughout the year and applications will be reviewed in the order that they are received. Acceptance will be determined by the IGNITE GIVE Team and will be based primarily on perceived IGNITE member interest and potential availability.

To ensure the best possible outcome of recruiting volunteers, IGNITE requests that **all applications be submitted to the GIVE Team at least six weeks in advance of opportunity**. Any application submitted less than six weeks before the opportunity will be rejected for the partnership but may be advertised to our members as an individual opportunity they may personal pursue. The GIVE Team will review the application and contact the non-profit within two weeks of receiving the application. If selected, all details will be finalized at that time and volunteer numbers will be agreed upon.

Please let the GIVE Team know if you have any questions. Application follows:

Non-Profit Name: _____

Non-Profit Contact Person: _____

Contact Person's Phone Number: _____ **Day of Event Phone Number:** _____

Contact Person's Email: _____

Name of Opportunity: _____

Date of Opportunity: _____ **Time:** _____ **Today's Date:** _____

Opportunity Location(s): _____

Volunteer Duties (Please be as specific as possible): _____

Number of Volunteers Needed: _____

Does this opportunity have shifts? _____ **Number of Volunteers Per Shifts:** _____

Shift Times: _____

Volunteer Dress Code: _____
